

ENGLISH LEARNER ADVISORY COMMITTEE
Le Conte Middle School
Master Plan for English Learners
2024-2025 - Minutes

Date: Wednesday, November 13, 2024

CALL TO ORDER/WELCOME

Juan Romero, EL Designee, welcomed the ELAC committee and called the meeting to order at 9:08 a.m.

FLAG SALUTE

Juan Romero, EL Designee, led the committee in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

ROLL CALL

Juan Romero, EL Designee, conducted roll call. Six ELAC members were present: Maria Isabel Gonzalez, Monica Arrazola, Maria Baltazar, Sara Canjura, Alma Alvarado, and Glenda Flores. A quorum was established.

APPROVAL OF THE MINUTES

Juan Romero, EL Designee, distributed and shared the previous meeting minutes on the Zoom screen with ELAC members and guest. Members were given four minutes to review the notes. No changes were suggested. A motion to approve the minutes was made by Sara Canjura and seconded by Maria Isabel Gonzalez. The results were 6 members voted in favor, 0 against, 0 abstentions. The motion was approved unanimously.

PRESENTATION: Master Plan for English Learners

Juan Romero, EL Designee, provided a detailed presentation on the Master Plan for English learners. Key topics included:

- Initial Language Identification
- LAUSD Instructional Program Options
- Individual Reclassification Plans
- Annual EL/RFEP letters
- The Reclassification Process

BUDGET ADJUSTMENT – 7S045 (2024-2025)

Juan Romero, EL Designee, informed members that additional funds were added to pending distribution in budget 7S046. A discussion followed regarding potential uses for the funds. The School Site Council (SSC) will discuss and vote on how to allocate these funds during their next meeting.

RECOMMENDATION

The following recommendations were made by ELAC:

- ELAC recommends the funds in pending distribution be used to hire a Teacher's Assistant.
- ELAC recommends that Ms. Zeig provide additional professional development for all teachers of English Learners, focusing on strategies to support these students effectively.

A motion to approve the ELAC recommendations was made by Alma Alvarado and seconded by Sara Canjura. The results were 6 members voted in favor, 0 against, 0 abstentions. The motion was approved unanimously.

ANNOUNCEMENTS

Juan Romero, EL Designee, announced the following:

- a. The next ELAC meeting will be held on December 4, 2024, at 9:00 a.m.
- b. The next SSC meeting is Thursday, November 14, 2024, at 3:30 p.m.
- c. Monica Arrazola informed members about the upcoming Jornada Pedagógica event.

MOTION TO ADJOURN

A motion to adjourn the meeting was made by Sara Canjura and seconded by Maria Baltazar. The results were 6 members voted in favor, 0 against, 0 abstentions. The motion was approved unanimously. The meeting was adjourned at 10:10 a.m.

These minutes were submitted by Juan Romero, EL Designee. They have been posted on the school website and distributed to all members.